

# Niagara Poverty Reduction Network

## Policies and Procedures

---

Policy Number: 5.0  
Subject: Communication Policy  
Issue Date: November 2012  
Revision Date: February 2017  
Pages: 1

---

### **COMMUNICATION POLICY**

NPRN members have a responsibility to represent the Network in a positive manner to government, members of the press and the public at large.

- The Chair of the Network is the official spokesperson for the Network on matters of policy, overall direction, crisis and advocacy. The Vice-Chair will assume this role in the absence of the Chair.
- The designate for the Chair will be the Vice-Chair or a member of the Network deemed to be the most knowledgeable to address the specific issue.
- The Chair and Vice-Chair will take the lead on any advocacy to the various levels of government based on direction established by the Network. Individual members of the Network would be encouraged to add their voices in their advocacy from the agency level also based on the direction set by the Network.
- Letters to government members or ministries on behalf of the Network will be signed by the Chair and Vice-Chair on behalf of the Network and include a list of participating and supporting members. Letters must be vetted through the Coordinating Committee (see Information Sharing Policy).
- Individual members of the NPRN can respond to media inquiries, but only on behalf of the organization they're employed by or affiliated with. Only the Chair, or Vice-Chair, will respond on behalf of the Network. Violations of this policy will be a breach of the Membership Agreement and the Network collectively will determine whether dismissal from the Network is appropriate.